



BUCKINGHAM & DISTRICT U3A

MINUTES

For the 258th Committee Meeting at 10:00 am on Monday 25th April 2022 online via Zoom

Present: Lilia Bogle (Chairperson); Howard Mordue (Vice Chairman); Paddy Collins (Treasurer); Derek Morgan (Webmaster); Roland Simpkins (Speaker Secretary); Janti Mistry (Membership Secretary); Dorothy Morgan (Secretary); Mark and Katerina Owen and Arthur Newman (Group Liaison Officers); Sarah Katz (Newsletter Editor)

- 1. Welcome:** The Chairperson welcomed everyone to the meeting.
- 2. Absences:** None
- 3. Minutes of the Meeting held on Monday 21st March 2022:** These were approved.
- 4. Matters Arising:** DMM confirmed that the U3A Ensemble had been booked for the Summer Social on 27th July, and would play in the background whilst attendees were arriving, followed by a short set piece from approx. 3.30 p.m. after the meal.
RS confirmed that Milady Clare's Musicke had now been booked for the Christmas Social, and that they would play an introduction, followed by a set piece later in the afternoon.

5. Chairperson's Report:

LB reported that she would be attending the Thames Valley Network AGM meeting on Friday the 29th April, and that she felt someone should attend their in-person meeting on the 29th July which was due to be held at Benson. Anyone interested should let her know as soon as possible. This was a very useful network for us to be involved with, and she felt that a Committee member should attend.

She will be away from 10th June to 14th July (5 weeks) so would require a stand-in for any meetings held during that time. HM agreed to deputise for June meetings.

HM reported that he had looked at the New Member welcome pack and would get some printed in readiness for the next coffee morning, he felt 40 would be the right number. The groups list would be printed as required as this may change between the meetings.

Action: HM

6. Newsletter Editor's Report: SK reported that the draft newsletter was in progress, and she hoped it would be ready this week. It was unfortunately delayed by her illness so she was hoping it would be ready for May. It will follow the same format as previous Newsletters, and she has had plenty of submissions. She hoped to produce 3 per year; she was arranging to get mailing labels from JM for those not on email. She would arrange for those Newsletters to be printed locally using our account at Phillips. **Action: SK**

7. Treasurer's Report:

PC reported that there had been no change with regard to finances, which continued to be in a good position. Some of the hall booking fees had gone up but he felt it wasn't a real problem.

8. Membership Secretary's report:

JM had sent in a report outlining the current membership numbers with 742 active members, lapsed 410, left 45 (including some test names for the Simple System). He had recently sent off the HMRC Gift Aid report and awaited results.

He had not had success so far with arranging for an assistant Membership Secretary, a couple of people who may have agreed to assist have now withdrawn, and it was agreed to approach more of the members to see if there was any interest.

Regarding those members not on email, the new system does not have a way to handle those, so he has now devised a way to deal with that separately. In order to cut down on workload he will send out one reminder per year, sent out to those without email.

KO suggested that those not on email could be potentially be reached by announcements made at each meeting. It might also be possible to text people regarding renewals.

The Committee thanked Janti for all his efforts so far, and felt he had done an excellent job in keeping the database up to date.

9. Speaker Secretary's Report:

RS reported that the speaker for Wednesday would require use of a laptop and the projector, and DJM will need to bring those to the hall. **Action DJM**

10. Webmaster's Report:

It had already been mentioned that in the new system GCs are known as Group Leaders, but he felt it was not necessary to ask them to change their title, so long as they understood the situation. He also suggested we set up a general enquiries email address along with a phone number, similar to other U3As, rather than have everyone's number shown on the website. PC agreed that we could purchase a suitable phone if necessary.

Regarding the new system, he confirmed that workshops would be set up for the Committee once it came closer to launching, and that he felt small groups of GCs might be called together to see a demonstration and try it for themselves before general release. In any case it would be a gradual process, and quite a lot remained to be done before it could be brought into full usage.

Action: DJM

11. Group Liaison Officers Report: KO and MO will arrange a meeting with AN as soon as possible, to discuss how best to divide the role between themselves. They would also meet with DJM to look at using the Roundcube email system. **Action: GLOs**

12. Any Other Business:

There would be some Celebrate Buckingham Jubilee celebrations held in June; and HM will look into booking a table for the event in Bourton Park on Thursday 2nd June.

He can organise the table and banner, and would like some volunteers to attend the table on a rota system, about 6 people would be enough. Timing is from 11.00 a.m. to 3.00 p.m. This will be announced at the Open Meeting and DMM will also circulate GCs.

Action: HM, DMM

Next meeting (259th) to be held on Monday 23rd May 2022 online via Zoom.

Charity No. 1177534