



## BUCKINGHAM & DISTRICT U3A MINUTES

**For the 255th Committee Meeting held at 10:00 am Monday 24<sup>th</sup> January 2022 online via Zoom**

**Present:** Lilia Bogle (Chairperson); Howard Mordue (Vice-Chair), Derek Morgan (Webmaster), Paddy Collins (Treasurer), Roland Simpkins (Speaker Secretary), Dorothy Morgan (Secretary), Janti Mistry (Membership Secretary)

1. **Welcome:** The Chairperson welcomed everyone to the meeting.
2. **Apologies:** None.
3. **Absences:** None.
4. **Minutes of the Meeting held on Monday 20<sup>th</sup> December 2021:** These were approved.
5. **Matters Arising:** LB updated the Committee on discussions with AN regarding the GLO post, and he confirmed he is currently unable to take this on. He would be happy to assist as shadow once someone is appointed.
6. **Chairperson's Report:**  
Membership Secretary – the transfer to the new Membership Secretary had taken place and he should now become a Trustee.

Group Liaison Officer – We need to find someone particularly as groups are closing and we now have around 70. For example, Local History, French for Travellers, Antiques, and Science-Technology have stopped meeting. Ideally, a named person should be encouraged to come forward with someone to assist. HM suggested people might be approached individually. Covid has had an effect, and GCs are also coming to an age when they want to stop. It is felt that a GCs meeting should be held as soon as possible, face to face.

### **Action LB/DMM**

Newsletter Editor – we now have a new Newsletter Editor named Sarah Katz who is keen to get started. Her background is in publicity, newsletters, and marketing. She is happy to become a Trustee. HM will work with her to produce a Newsletter, suggested it may be March.

New Members coffee morning – had been arranged for Monday 7<sup>th</sup> February on Zoom but the Committee feels it should be rearranged to be face to face in the Community Centre. Four Committee members will be able to attend.

**Action GB/DMM**

Technology - Webmaster's report will cover this point.

- 7. Treasurer's Report:** PC reported that finances are generally good. He will need to reorganise some of the Banking details, due to recent changes, and this is in hand.
- 8. Membership Secretary's report:** The database was now updated. All payments had been checked and some refunds made. A few issues had arisen but were in process of being resolved. There are 693 current members, 199 lapsed – all of these had been emailed personally. 52 payments had since been received. Past members now down to 130. GAD data should be kept on the old database in case of queries. He was now looking at the data in relation to the Simple Membership test system. Moving to a rolling renewal would be an advantage as the new system came into operation.
- 9. Speaker Secretary's Report:** There are 2 speakers this coming Wednesday, and it is anticipated the next one will be held in the Community Centre. Speakers are arranged for the next 2 meetings. The 27<sup>th</sup> July will be the Summer Social with a music slot, and the Committee felt the U3A ensemble should be asked to perform at this event, rather than Milady Clare's Musicke. The Christmas Social is planned for Thursday 15<sup>th</sup> December, and it may be more appropriate for them to perform at that event.
- 10. Webmaster's Report:** The sub-committee had been given access to a demo system for Simple Membership, following a meeting on Zoom with the developer, and had several queries answered, although some remain. Sandbach U3A have a basic setup similar to our own. The SM system is hosted in the EU so no issues with GDPR. Should it cease to operate, then we will get our data back and payments would stop immediately. There is partner support available. The subgroup had agreed to go ahead; although a timescale is not yet provided, 3 months might be realistic. With that system JM could share his tasks with an assistant/shadow making it easier to hand over at a later stage. The current system database cannot be shared but the new one could have 2 or more people accessing. An Assistant Membership Secretary could be a Committee member, but not necessarily a Trustee.
- 11. Any Other Business:**  
Next Open Meeting – 23<sup>rd</sup> February – Committee agreed this will be in the Community Centre. New Members Coffee mornings on 7<sup>th</sup> February will be rearranged to the Community Centre instead, combined as one meeting.

Next meeting to be held on Monday 21<sup>st</sup> February 2022 online via Zoom.

**Charity No. 1177534**

The meeting closed at 11.20 a.m.