



BUCKINGHAM & DISTRICT U3A

MINUTES

For the 251st Committee Meeting held at 10:00 am Monday 20th September 2021 online via Zoom:

Present:

Present: Lilia Bogle (Chairman), Howard Mordue (Vice-Chair), Paddy Collins (Treasurer), Derek Morgan (Webmaster), Ann Abraham (Membership Secretary), Steve Heywood (Groups Liaison Officer), Roland Simpkins (Speaker Secretary), Dorothy Morgan (Secretary).

Apologies: None received

Absences: None

1. Welcome: The Chairperson Lilia Bogle welcomed the Committee Members and opened the meeting.

2. Apologies: none received

3. Absences: None

4. Minutes of the Meeting held on Monday 26th July 2021: These were approved.

5. Matters arising: None.

6. Chairperson's Report: LB mentioned the arrangements for the forthcoming re-start Open Meeting on Wednesday 22nd September. Catering has been organised, the venue will have tables available for groups if required, and sanitiser can be available. The seating can be arranged in a distanced manner, and fire exits will be open. The Committee will all be in attendance.

She thanked DMM for producing the publicity leaflets for the event, and will announce on Wednesday that we are looking for a Newsletter Editor who will take over future publications. She also mentioned that we should consider publishing a "who does what" guide for members.

We will be seeking a team of volunteers to take over the catering at Open meetings, to ensure refreshments are available at future events.

She mentioned that the organiser for new groups coffee mornings is moving house, and a replacement will be needed for her as soon as possible. Ginny is willing to help a new volunteer get started, however.

The Webmaster is still in need of a shadow, and the announcements on Wednesday will

include this as well as someone to look after Publicity and for New Members. LB has been given some leaflets from the Medical School at the University and has been asked to publicise a new initiative a Public Involvement Forum (PIF), and will mention this on Wednesday.

Action: LB

7. Treasurers Report: The Treasurer confirmed that finances are still looking reasonably good. He is arranging for the co-signatories on the Bank accounts to be revised and updated to reflect the recent changes. The event on Wednesday will be free to all members and prospective new members.

He has arranged bookings for the remainder of the year for the 4th Wednesday apart from December when it will be held on a Thursday the 16th. Tables will be available on Wednesday for any groups who wish to have one. Sanitiser will be available, and masks are requested, the chairs will be spaced out to allow distancing.

There was some discussion on the CIO Constitution which enables some Trustees to serve for a total of 6 years from 2018, whilst some are only eligible for a 3-year term. Chair, Vice Chair and Secretary are unable to hold their posts for more than 3 years, although could take on a different role.

8. Membership Secretary's report: The membership secretary presented her report which had been circulated previously. She is under considerable pressure at present due to the large volume of renewals taking place and the hours involved. All members should make certain to put their details on the back of any cheques, and give a full reference if paying online, to make things easier, as many are not straightforward to deal with. A request for such information to be given has already been circulated by email.

DJM suggested that no cheques are accepted; however, a large number have already been received and will need processing.

The question of new member coffee mornings will have to be held temporarily, pending the conclusion of renewals. Some 75 people are on the list to be invited, the last one having been in November 2019. There are 41 from last year, with about 20 extra.

There has been some adjustment of the database necessary, due to having a year with no subscriptions, and assistance has been sought from Janti.

Moving the process online could be considered for future years, once this year has been dealt with. Meeting attendees are only a small percentage of the total membership.

9. Group Liaison Officer's Report: The Group Liaison Officer reported that groups were generally enthusiastic and keen to start again, they were looking at the guidelines and doing risk assessments. There have been some issues with changes of venue etc but these have been overcome. There is a lack of new GCs coming forward for groups.

A new group was hoping to find an instructor for Tai Chi; it was suggested that other resources were available such as You Tube videos etc. and a local teacher was suggested as potentially able to assist in finding someone.

GLO will message GCs and reiterate that they should contact him with regard to any group related matters such as change of leader, venue, etc. He will also tell them that tables are available on Wednesday for any group that requires one.

Action: SH

10. Speaker Secretary's Report: The speaker is booked for Wednesday 22nd, although there is now one person rather than two. We now have just Stephen Hobbs, the storyteller, who will only require a microphone and needs no other equipment to be provided.

11. Webmaster's report: Messages have been sent out to all email users with regard to the latest attempts at scams and he will reiterate the advice on Wednesday that users should ideally use the web version of email and never respond to anything that asks for their login details, for example.

There are other issues with GCs contacting him for group page changes without specifying which group, for example. and they tend not to respond to messages asking for clarification. Apparently, the Tesco meeting room is no longer available.

The communications and Spam issues will be mentioned at the open meeting.

Action: DJM

12. Any other Business – Was included in discussion above.

Next meeting to be held on Monday 25th October 2021 online via Zoom at 10.00 a.m.

Apologies from SH that he cannot attend the next meeting.

Charity No. 1177534